**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Minutes April 14, 2015**

**Ouachita Parish Health Unit – Community Room**

**Desiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting was called to order and a quorum was met. Prayer was led by James Mobley.

**Adopt Agenda***:* AMotion was made by James Mobley and seconded by Charlie Trimble to approve /accept the Agenda. Motion was passed unanimously.

**Adopt Minutes of March 10:**AMotion was made by Mike Shipp and seconded by Joyce Brazzel to adopt the corrected minutes after input from board members, any additions corrections to Thelma Merrells secretary, and accept the minutes as they are with corrections by April 28, 2015. Motion was made by Melba Sandifer and seconded by Kathy Waxman. Motion passed unanimously.

**Board Members present:**

Dr. E. H. Baker, Thelma Merrells, Lorraine Reed, Joyce Brazzel, Mike Shipp, James Mobley, Lekeisha Powell, Melba Sandifer,  Charlie Trimble, Terri Spence, Alisa Lear and Kathy Waxman.

**Absent Board Member:** Lenard Chuck Halley.

**Ownership Linkage-Recognition of Guests**: Laura Nettles from Families Helping Families, Mr. Iree Jackson , Director of Delta Recovery Center representing Madison, East Carroll and Tensas Parishes.

**Northeast Delta HSA staff members**: Dr. Monteic Sizer and Delores Harris

**BOARD EDUCATION/ ENDS Items for DISCUSSION-**

**Upcoming Events/Community Action:** Event taking place April 25, 2015, Laura Nettles daughter and classmates will be singing in a concert for special needs individuals called Overcome, Darlene Page with the X Files reality show is the main singer . Laura’s daughter and classmates will be singing and this will benefit the Angel Ministries.

 The Annual Behavioral / Primary Health Fair, will be held on Saturday, May 9, 2015, 9:00am – 2:00 pm at Forsythe Park,301 Forsythe Avenue Special guest will be Damien Lawson one of the finalist from The Voice, Season 7.

A Chamber Meeting was held in Union Parish on April 14, 2015 the public was invited. NEDHSA was awarded a $100,000.00 grant over three years to provide substance abuse prevention services in the region.

The Public Forum for Northeast Delta Human Services Authority was held April 14, 2015 at St Francis North from 11am to 12pm. Mr. Trimble reported that Magellan’s contract would be ending soon and that outstanding invoices should be submitted to them for payment. The meeting was very informative and the audience responses were good toward NEDHSA and state officials. Dr. Sizer reported that we had a packed house. Dr. Sizer and Rochelle Head-Dunham facilitated the Public Forum. There will be a press release and Facebook posting forthcoming about the Forum.

Dr. Sizer talked about the Bayou Health Plan transitioning and how NEDHSA would be working with the state and each plan to ensure that the transition goes smoothly.

On April 29, 2015 a quarterly meeting is scheduled from 1pm to 3pm for NEDHSA Developmental Disabilities providers at Fire Station Training Center at 1810 Martin Luther King Blvd. The speaker will be Mark Thomas, Assistant Secretary for Developmental Disability. He will be speaking about the developmental disabilities managed care transition.

Joyce Brazzel and Mike Shipp are facilitating a meeting on May 15, 2015 from 12pm -1:30 pm between Dr. Sizer, the Third Judicial District judges, Sheriffs and the District Attorney offices from Union and Lincoln parishes at the Ropp Center on services available in their respective parishes. Dr. Sizer said that clinics in that area have significantly increased capacity to serve clients in an efficient and effective manner. He plans to rekindle those relationships and hopes to re-gain lost monies and re-establish contracts NEDHSA use to have within those parishes.

***Changes in Programming/ Resources due to Consumer Need/ Financial Restrictions:***

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS –**

**ED – April Report Submitted 04/07/15**

A Motion was made by Michael Shipp and seconded by E H Baker to accept the ED report as submitted by Dr. Sizer. Dr. Sizer also reported that social workers, the clinic services director, clinic managers, IT, Fiscal and Developmental Disability employees are included on the panel to help review and recommend an electronic health records provider for NEDHSA. Dr. Sizer stated that we need an electronic health record that has a clinical and business managed care application. Dr. Sizer stated that we were awarded a 5,000 seed grant to implement NEDHSA Delta Solution Summit to be held in the fall of 2015. Also an Updated census will be provided to board by Dr. Sizer after this fiscal year ends.

**Financial Condition and Activities** – A Motion was made by James Mobley and seconded by Charlie Trimble to accept the ED report as submitted by Dr. Sizer. Motion was passed unanimously.

**Strategic Plan/Initiatives:**

Dr. Sizer established a formal committee to prepare the 5 year plan for the Board’s review.

**Requests to ED from March Board Meeting:**

**Link Board Procedure to NEDHSA Grievance Policy-** Mike Shipp reported that the committee work has been completed.

**Update on Psychiatric coverage for region –** In the negotiation process of hiring a psychiatrist to work three days a week. We have a psychiatrist coming in three times a week to cover Dr. Ragsdill’s former clients. We have an additional psychiatrist at the Monroe Clinic working through May 2015. Tulane tele-psychiatry hours have been increased to take care of the Bastrop clients. We will be receiving certification for all of our clinics that will allow for us to recruit psychiatrist and other clinical professionals more easily due to the loan forgivenance aspect of the certification. Additionately since July 1, 2013 and for the first time in the Region 8 OBH history we have hired three advanced nurse practitioners with behavioral expertise working in our clinics. NEDHSA has contracted with Dr. Ragsdill to serve as a collaborator for two of three nurse practitioners. Dr. Sizer said he and his Director of Clinical Services are doing all they can to identify and recruit psychiatrist to the region. He also said that psychiatric shortage is a national, state and regional problem.

**Copy of ED succession plan to Board –** Dr. Sizer will make this available to Board members after it is updated.

**Changes in Programming/ Resources due to Consumer Need/ Financial Restrictions**

**BOARD**

**Board Committee Principles**: AMotion was made by James Mobley and seconded by Mike Shipp to approve /accept the Principles. Motion was passed unanimously.

**Approval for Strategic Plan**/- Dr. Sizer provided the board and its committees at a previous board meeting.

**Board Development** – April 17th Meeting in Ruston at Methodist Children’s Home, 10am-12pm

**Collect comments on ED’s Performance for May ED evaluation**

**Board Management DELEGATION** (ongoing work) –

 Strategic Plan due

 **ED performance** - due May 2015

**MONITORING -**

**Travel Forms** – Travel expense forms were received from board members and given to Delores Harris to be processed for reimbursement for travel mileage to and from board meetings.

Action on Renewal of Terms for Board Members

***Information Requested by Board***

Opinion from LA Ethics Board re: annual personal financial submissions/documentation –

 *To Be Considered at their April 17th Meeting – Letter provided*

*Report will be given to board in May meeting.*

Next Meeting – **May12, 2015 - Ouachita Parish Health Unit – Community Room**